

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Kempsford Parish Council

County area (local councils and parish meetings only): Gloucestershire

Financial year ending 31 March 2025

Prepared by (Name and Role): Teresa Griffin (Clerk & RFO)

Date: 14/04/2025

		£	£
Balance per bank statements as at 31/3/25			
	01148727	Treasurers a/c	6,565.5
	00881994	Bus Call a/c	66,928.0
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			73,493.53
Petty cash float (if applicable)			
			-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)			
	002469		(100.00)
	002489		(3,498.26)
	002490		(90.00)
	002491		(295.40)
[add more lines if necessary]	002492		(28.80)
	item 6		
	item 7		
	item 8		
			- 4,012.46
Add: any un-banked cash as at 31/3/25			
Net balances as at 31/3/25 (Box 8)			
			69,481.07